

These minutes have been prepared to satisfy the requirements of Section 551.021 of the Texas Government Code.

**Town of Hollywood Park  
Special City Council Meeting  
Tuesday, January 26, 2021  
Meeting Duration: 4:08 p.m. to 4:15 p.m..**

**I. CALL TO ORDER**

Mayor Chris Murphy called the meeting to order at 4:08 p.m.

**II. ROLL CALL**

City Council Members - In Person: Mayor Chris Murphy; Councilmember Debbie Trueman

City Council Members - Virtual: Councilmember Michael Howe; Councilmember Oscar Villarreal; Councilmember Delaine Hall; Councilmember Paul Homburg

Hollywood Park Staff - In Person: Jeannette Huggins, City Secretary; Kelly Cowan, Public Works Director; Ryan Henry, City Attorney

Hollywood Park Staff present – Virtual: John Butrico, Fire Chief

Hollywood Park Staff absent – Jeff Hinson, City Treasurer; Shad Prichard, Police Chief

**III. CITIZEN PARTICIPATION:** Maximum of three (3) minutes per person. Those wishing to speak should sign up prior to the start of the meeting or submit their comments via email at least two hours prior to the start of this meeting.

*None.*

**IV. NEW BUSINESS**

1. Authorize the Mayor to enter into an Agreement between the Bexar county Elections Administrator on behalf of Bexar county, a political subdivision of the State of Texas, and the Town of Hollywood park pursuant to the Texas Election Code Section 271.002(a), for the May 1, 2021 Election.

- a) Discussion – *City Attorney, Ryan Henry, explained to the City Council the reason for entering into this agreement between Bexar County and the Bexar County Elections Administrator.*
- b) Citizen Comment – *None*

*Councilmember Trueman made a motion to authorize the Mayor to enter into an agreement between the Bexar county Elections Administrator on behalf of Bexar county, a political subdivision of the State of Texas, and the Town of Hollywood park pursuant to the Texas Election Code Section 271.002(a), for the May 1, 2021 Election.*

*Councilmember Paul Homburg seconded the motion, which passed unanimously.*

2. Approve an Ordinance Ordering a General Election to be held the 1<sup>st</sup> day of May, 2021 for the election of three Council Members for Place One (1), Place Three (3), and Place Five (5). The Ordinance authorizes the engagement of the Bexar County Elections Administrator to conduct the elections that are to be held jointly with other governmental entities in Bexar County.

- a) Discussion - *None*
- b) Citizen Comment – *None*

*Councilmember Trueman made a motion to approve an Ordinance Ordering a General Election to be held the 1<sup>st</sup> day of May, 2021 for the election of three Council Members for Place One (1), Place Three*

(3), and Place Five (5), the ordinance authorizes the engagement of the Bexar County Elections Administrator to conduct the elections that are to be held jointly with other governmental entities in Bexar County.

Councilmember Michael Howe seconded the motion, which passed unanimously.

3. Approve a Resolution adopting the Bexar county Election Voting System and software as required by Chapter 123.001 of the Texas Election Code.
  - a) Discussion – Jeannette Huggins, City Secretary, Mayor Murphy that a new resolution is not required by the Bexar County Elections Office, as the election equipment has not changed since the 2020 Resolution.
  - b) Citizen Comment - None

This item was tabled.

4. Discuss/take possible action on a 2020-2021 FY budget amendment for employee salaries in the Administration Department.
  - a) Discussion – Mayor Murphy explained that this matter was being handled in conjunction with the upcoming retirement of Sylvia Garza, Receptionist. The department is wanting to have an individual with a broader skillset to fill the role.
  - b) Citizen Comment - None

Councilmember Trueman explained that she is in favor of this amendment. The new position will serve as a backup to all three positions in the Administration Department in addition to the job Sylvia currently does. This will be more than a receptionist position.

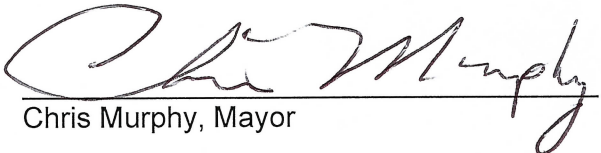
Councilmember Hall stated she was also in favor of the amendment. Having someone able to back up all positions in the department is a great idea.

Councilmember Trueman made a motion to approve the Ordinance adjusting the budget.  
Councilmember Michael Howe seconded the motion, which passed unanimously.

## V. **ADJOURNMENT**

*There being no further business to come before the City Council, Mayor Chris Murphy adjourned the meeting at 4:15 p.m.*

The minutes of this meeting are approved as submitted [ ☒ ] submitted [ ☐ ] corrected on this the 29<sup>rd</sup> day of February, 2021.

  
Chris Murphy, Mayor

ATTEST

  
Jeannette Huggins, City Secretary